FLORIDA DEPARTMENT OF STATE

PUBLIC RECORDS EXEMPTION REQUEST (REV. 07/2025)

Florida law allows certain persons to request that an agency not publicly disclose specific identification and/or location information contained in any of its agency records. Please refer to sections 119.071(2)(j), (4)(d), and (5)(i), 265.605, and 267.17, Fla. Stat., or other applicable statute for scope of protection which **may** include home address, phone numbers, photos, name of spouse and/or children, and their place of employment, and/or school or daycare care facility, and date of birth.

To request the exemption for information contained within records of the Department of State, please complete the form and return to: Secretary of State, c/o Public Records Custodian Director, R.A. Gray Building, 500 S. Bronough St., Tallahassee, FL 32399. For more information, contact 850-245-6536.

To request the claim for exemption extend to your spouse and/or children (not applicable for victim* exemption) please submit a separate sheet with the name, date of birth, and relationship for purposes of identifying them in any public records within the custody of the Department. (If you have attached supplemental pages check here ☐)

If you **have** any records with the **Division of Corporations** that include exempt information please check here ☐ and complete the Addendum for Exemption of Public Disclosure. Otherwise, there is no need to complete the Addendum for Exemption of Public Disclosure.

You will **only** be contacted if the information you provide is insufficient to identify you distinctly from someone else similarly named in the records or if the information provided is insufficient to demonstrate the applicability of a public records exemption.

I attest that I am an individual covered under Section 119.071, F.S., as, check the appropriate item (only one):

☐ current	or	☐ former
☐ spouse of a current	or	☐ spouse of a former
☐ child of a current	or	☐ child of a former

and I hereby request the exemption (check applicable exemption category):

- ☐ Addiction treatment facility, licensed pursuant to Chapter 397, F.S., directors, managers, supervisors, nurses, and clinical employees (s. 119.071(4)(d)2.s)
- ☐ Child advocacy center, meeting the standards set forth in Chapter 39, F.S., directors, managers, supervisors, and clinical employees and members of a Child Protection Team as set forth in s. 39.303, F.S. (s. 119.071(4)(d)2.t)
- ☐ Code Enforcement Officer (s. 119.071(4)(d)2.i)
- ☐ County Tax Collector (s. 119.071(4)(d)2.n)
- ☐ Dept. of Agriculture and Consumer Services inspectors and investigators (s. 119.071(4)(d)2.v.)
- ☐ Dept. of Business and Professional Regulation-investigators and inspectors (s. 119.071(4)(d)2.m)
- ☐ Dept. of Children and Family Services personnel whose duties involve investigation of abuse, neglect, exploitation, fraud, theft, or other criminal activities (s. 119.071(4)(d)2.a)
- ☐ Dept. of Financial Services investigative personnel whose duties include the investigation of fraud, theft, workers' compensation coverage requirements and compliance, other related criminal activities, or state regulatory requirement violations (s. 119.071(4)(d)2.b)
- ☐ Dept. of Health personnel whose duties support the investigations of child abuse or neglect, determination of benefits, or the investigation, inspection, or prosecution of health care practitioners (s. 119.071(4)(d)2.a)
- ☐ Dept. of Health personnel whose duties include, or result in, the determination or adjudication of eligibility for social security disability benefits, the investigation or prosecution of complaints filed against health care practitioners, or the inspection of health care practitioners or health care facilities licensed by the Department of Health (s. 119.071(4)(d)2.o)
- ☐ Dept. of Revenue personnel or local government personnel whose duties relate to revenue collection and enforcement or child support enforcement. (s. 119.071(4)(d)2.a)
- ☐ Domestic violence centers, certified under Chapter 39, F.S., staff and domestic violence advocates as defined in s. 90.5036(1)(b), F.S. (s. 119.071(4)(d)2.u)
- ☐ Emergency medical technicians or paramedics certified under Chapter 401, F.S (s. 119.071(4)(d)2.q)
- ☐ Firefighter certified in compliance with s. 633.408, F.S. (s. 119.071(4)(d)2.d)
- ☐ Guardian ad litem (s. 119.071(4)(d)2.j)
- ☐ Human resource, labor relations, or employee relations director, assistant director, manager or assistant manager of any local government agency or water management district (s. 119.071(4)(d)2.h)
- ☐ Impaired practitioner consultants whose duties result in a determination of a person's skill and safety to practice a licensed profession (s. 119.071(4)(d)2.p)
- ☐ Inspector general employees or internal audit department employees whose duties include auditing or investigating waste, fraud, abuse, theft, exploitation, or other activities that could lead to criminal prosecution or administrative discipline (s. 119.071(4)(d)2.r)
- ☐ Judge - district court of appeal, circuit court and county court, or justice of the Florida Supreme Court (s. 119.071(4)(d)2.e)
- ☐ Current judicial assistant (court employee assigned to the following class codes: 8140, 8150, 8310, and 8320) (s. 119.071(4)(d)2.e)
- ☐ Judicial or quasi-judicial officer (general and special magistrate, judge of compensation claims, administrative law judge of the Division of Administrative Hearings, and child support enforcement hearing officer) (s. 119.071(4)(d)2.g)

☐ Juvenile probation officer, juvenile probation supervisor, detention superintendent, assistant detention superintendent, senior juvenile detention officer, juvenile detention officer supervisor, juvenile detention officer, house parent I and II, house parent supervisor, group treatment leader, group treatment leader supervisor, rehabilitation therapist, and social services counselor of the Dept. of Juvenile Justice (s. 119.071(4)(d)2.k)

☐ Law enforcement personnel including correctional officers and correctional probation officers (s. 119.071(4)(d)2.a)

☐ Office of Financial Regulation, Bureau of Financial Investigations, investigative personnel whose duties include the investigation of fraud, theft, other related criminal activities, or state regulatory requirement violations (s. 119.071(4)(d)2.c.)

☐ Prosecutor (state attorney, assistant state attorney, statewide prosecutor, assistant statewide prosecutor) (s. 119.071(4)(d)2.f)

☐ Public defenders and criminal conflict and civil regional counsel (includes assistant public defenders, assistant criminal conflict and assistant civil regional counsel) (s. 119.071(4)(d)2.l)

☐ Commissioner of the Florida Gaming Control Commission (s. 119.071(4)(d)2.x)

☐ Current Congressional Member **OR** Public Officer. Please submit the information required by s. 119.071(4)(d)3.b. which may be completed on the attached page 4. (s. 119.071(4)(d)2.z.)

☐ U.S. attorney or assistant attorney, U.S. appellate judge, U.S district court judge and U.S. magistrate (By signature below, person certifies that reasonable efforts made to protect information from being publicly accessible by other means) (S. 119.071(5)(i)

☐ Current county attorney, assistant county attorney, deputy county attorney, city attorney, assistant city attorney, or deputy city attorney (s. 119.071(4)(d)2.w)

☐ Current clerk of circuit court, deputy clerk of circuit court, or clerk of circuit court personnel (s. 119.071(4)(d)2.y)

☐ Person employed by the United States Department of Defense who is authorized to access information that is deemed "secret" or "top secret" by the Federal Government or who is a servicemember of a special operations force (s. 119.071(5)(k))

☐ Victim* of sexual battery, aggravated child abuse, aggravated stalking, harassment, aggravated battery or domestic violence. ***Must** attach official verification that crime occurred.* (s. 119.071(2)(j)) 5-year exemption.

[Contact Attorney General's Office (850-414-3300) about eligibility for separate Address Confidentiality Program. See s. 741.465, Fla. Stat]

☐ Other (must list applicable statute _____

Printed Name: _____ Date of Birth: _____ Phone Number: _____

Home Address: _____

Signature: _____ Date: _____

Pursuant to Section 119.071(4)(d)3., F.S., your request must be notarized. The requestor hereby swears or affirms, under penalty of perjury, that the information contained in the foregoing public record exemption form is true and correct.

REQUIRED NOTARIZATION SECTION

STATE OF FLORIDA

COUNTY OF _____

The foregoing Public Records Exemption Request was sworn to (or affirmed) and subscribed before me by means of

☐ physical presence or ☐ online notarization, this _____ day of _____ , 20_____ , by

_____, who is:

_____ personally known to me OR

_____ produced the following identification: _____

_____

Signature of Notary Public - State of Florida

_____

Print, Type, or Stamp Commissioned Name of Notary Public

ADDENDUM FOR EXEMPTION OF PUBLIC DISCLOSURE
ONLY FOR DIVISION OF CORPORATIONS RECORDS

Before the Florida Department of State, Division of Corporations can act on your request it needs the following additional information from you:

1. Complete home address to be redacted: _____

2. Are you now or have you ever been listed on the Division of Corporations' records as a Registered Agent?

☐ Yes ☐ No

If you answered "Yes" to this question and the address to be redacted is the Registered Agent address, you must provide **an alternate Florida Street Address that can replace the one we currently have in our records.**

3. Is your home address the principal place of business address for a corporation, limited liability company, or limited partnership, for which you wish to have redacted?

☐ Yes ☐ No

If you answered "Yes" to this question and the address to be redacted is the **principal place of business address for a corporation, limited liability company, or limited partnership**, you must provide **an alternate Street Address that can replace the one we currently have in our records.**

4. Are you now or have you ever been listed on the Division of Corporations records as:

a.	An officer or director of a corporation?	☐ Yes	☐ No
b.	A managing member or manager of a limited liability company?	☐ Yes	☐ No
c.	A general partner in a limited partnership?	☐ Yes	☐ No
d.	An owner of a fictitious name?	☐ Yes	☐ No
e.	A partner in a general partnership?	☐ Yes	☐ No
f.	A notary?	☐ Yes	☐ No
g.	An owner of a trademark registration?	☐ Yes	☐ No

If you answered "Yes" to one or more of the above questions, you must provide an alternative address to replace the one we currently have in our records. This address may be a P.O. Box; however, if the address being replaced is for a Registered Agent or a principal place of business, please see numbers 2 or 3 above or call the Division of Corporations at 850-245-6999 for further information.

5. Have you ever had a judgment lien filed against you that would have been filed in this office after October 1, 2001?

☐ Yes ☐ No

Name/Names of entity, registration, or notary. Please provide corporate document number or, if applicable, your Notary ID number, if known:

_____

_____

_____

Alternate address to replace the one current on our records. See requirements listed above.

_____

_____

_____

REQUIRED INFORMATION FOR EXEMPTION OF INFORMATION FOR CONGRESSIONAL MEMBERS OR PUBLIC OFFICERS PURSUANT TO SECTION 119.071(4)(d)3.h., FLORIDA STATUTES

Please Note: This page is not required unless your exemption is as a Congressional Member or Public Officer as set forth in Section 119.071(4)(d)2.z., Florida Statutes.

The following information is required by the Florida Legislature to be included in a request by a Congressional Member or Public Officer (as defined in Section 119.071) submitted to a non-employing agency requesting that agency to maintain specified information exempt from public records disclosure:

(1) The date of the Congressional Member or Public Officer's election or appointment to public office:

_____

_____

_____

(2) The date on which that office is next subject to election:

_____

_____

_____

And, if applicable:

(3) The date on which the current Congressional Member's or Public Officer's minor child reaches the age of majority:

_____

_____

_____