

CITY OF NORTH MIAMI

REQUEST TO HOLD OUTSIDE EMPLOYMENT

I, CAROLINA MATAMOROS, in accordance with Civil Service Rule III, Section F, 7*, request permission to engage in outside employment as listed below.

Name of Company CITY OF NORTH MIAMI BEACH
Address 17011 NE 19TH AVENUE Phone _____
Hours of Work INTERMITTENT
Days of Work INTERMITTENT
Duties AIDE

I will be covered under the employer's Workers' Compensation Insurance.
Yes___ No X

If this application is approved, please provide Personnel Administration with a written statement from your employer indicating whether or not you are covered under their Worker's Compensation prior to commencing work.

I am familiar with Civil Service Rule XII, Section 8, Injuries from Outside Employment, which reads as follows:

"Employees shall not be authorized sick leave with pay for any absence resulting from inability to perform their regular City duties due to an injury sustained in the course of, or arising out of, other outside employment."

I further understand that I am required to report when this employment is concluded, that this request is not transferable, and that a new request must be made for each employer.

CM
Signature of Employee

7/7/25
Date

Thomas
Department Head

7/14/2025
Date

Approved ✓ Disapproved___

E. Wong
Personnel Administration

7/15/2025
Date

Approved___ Disapproved___

THIS APPROVAL IS VALID THROUGH **JULY 1, 2026**, AND SUBJECT TO CANCELLATION DUE TO EMPLOYEE ACCIDENT-ON-THE-JOB INJURY RECORD.

*Civil Service Rule III, Section F:

7. "No employee shall hold any other position or pursue any other gainful occupation except that connected with said employee's regular position in the Classified Service without having first obtained the permission of his department head and the Personnel Department."

SUBMIT THIS FORM TO PERSONNEL ADMINISTRATION