

Darvin Williams
Whistleblower Complaint

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August 26, 2024

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**Office of the City Manager
780 Fisherman Street, 4th Floor
Opa-locka, FL 33054**

Darvin Williams, JD, MBA, MPH
City Manager

Telephone (305) 953-2821
Email: dwilliams@opalockafl.gov

August 26, 2024

Melinda Miguel, Chief Inspector General
Office of the Inspector General
The Capitol
Room 1902
Tallahassee, FL 32399-0001

Subject: Whistleblower Complaint

Dear Ms. Miguel:

1. The Whistleblower's Act

The Whistleblower's Act, Florida Statute Section 112.3187, operates by providing a structured process for employees and persons to report misconduct and ensuring protection throughout this process. Under this legislation, any person who provides information regarding violations of laws, rules, or regulations; gross waste of funds; gross mismanagement; abuse of authority; or substantial and specific danger to public health or safety are shielded from retaliatory actions such as termination, demotion, or other forms of discrimination. Under this law, the whistleblower must submit a complaint to the Chief Inspector General in the Executive Office of the Governor. *PLEASE SEE EXHIBIT 1.*

2. Employee Protection Whistle Blower Act

In line with the Act, the city commission for the City of Opa-locka adopted certain administrative procedures in its own Employee Protection Whistle Blower Act. Under this law, the whistleblower must submit a complaint to the City Manager. The complaint should detail the specific violations or dangers being reported. Once the complaint is filed, an investigation is conducted to verify the allegations. Throughout this period, the whistleblower is protected from any retaliatory actions such as dismissal, demotion, or harassment. If violated, the law provides for remedies including reinstatement, compensation for lost wages, and other related damages, ensuring comprehensive protection and support for those who expose wrongdoing.

I, Darvin Williams, City Manager for the City of Opa-locka, come now with this written and signed complaint seeking the protection afforded by the Whistleblower's Act and the Employee Protection Whistle Blower Act.

3. Background

On April 6, 2022, I was unanimously appointed Interim City Manager of the City of Opa-locka. On December 2, 2022, Natasha Ervin was sworn-in as the Vice Mayor for the City of Opa-locka. She and I enjoyed a strong working relationship and even developed close personal ties by enjoying double date nights with our respective spouses. All was well until June 2024.

On Sunday, June 23, 2024, after attending service at a local church, I decided to take a tour of the city parks to check on operations. I began with Segal Park and arrived at approximately 11:30 am. I found the gates open, residents enjoying the grounds, and sitting underneath the pavilion. I saw no staff outside. Staff are not required be outside. However, since it was still early in the day, I decided to go inside of the facility to make sure that staff knew that residents were on the park grounds and to encourage them to occasionally step outside of the building to ensure that things were going smoothly.

I approached the doors of the Helen Miller Center and found them locked. There was a note on the door that said "Stepped Away. Contact Butler (305) 505-6339." There was a signature at the bottom of the note. There was also a sign beside it that read: "Will Return at 9:30."

Shocked, I worried about where the residents using the park facilities go if they needed to utilize a restroom. I also wondered who would be available to aid the residents if an incident or accident occurred. Even more troubling, the sign seemed to indicate that Butler would be returning at 9:30 am. The time was now 11:45 am. I took pictures of the residents on the park grounds along with the note and the sign left on the door. I sent the photographs to Assistant City Manager Sha'mecca Lawson.

I quickly left Segal Park and drove to Ingram Park. I arrived to find everything in order. The gates were open. There was a resident on the park grounds and staff was available and outside monitoring. I approached a staff member and asked her if she knew who was supposed to be at Segal Park. I shared with her the photo of the sign. She called the number on the sign, but no one answered. She hung up and we continued to talk. While I was standing there, the number she dialed called her back. It was Parks employee, Terrence Butler. Mr. Butler was a new employee that I had hired.

The Ingram Park staff member told Mr. Butler that I had come by and wanted to know who was supposed to be at Segal Park. I heard him say that his supervisor Daicari Griffin had already called him. He also said that he had left to get something to eat. After they hung up, I left Ingram Park and called Mr. Griffin, the Parks Superintendent. This position is the second-in-command over the Parks Department. I had promoted Mr. Griffin to this position and afforded him a significant raise in salary in doing so.

Mr. Griffin answered, and I asked him what happened at Segal Park and why there was no staff there. It was at this time that he gave me a totally different story than what Mr. Butler had just shared. Mr. Griffin said that Mr. Butler had a headache and had left Segal Park to go to Walmart to get some aspirin. I told Mr. Griffin I found this story challenging for several reasons:

- 1) First, all park facilities have first aid kits. There are aspirin in the first aid kits. If Mr. Butler wanted to remain on the clock while treating a headache, then it would have been more appropriate for him to utilize the aspirin in the first aid kits rather than leave his duty station and leave residents unattended on the park grounds; and
- 2) Second, I made Mr. Griffin aware that Mr. Butler had just shared that he went to get something to eat and said nothing about having a headache; and
- 3) Next, the city is liable for what happens on our grounds, especially during our hours of operation. What was the plan if something happened to one of the residents while on the park unattended; and

- 4) Finally, we are responsible for our employees and their actions while on the clock. What was the plan if Mr. Butler got into a car accident and damaged property or injured someone?

Mr. Griffin stated that he was unaware that all park facilities had first aid kits and that the first aid kits contained aspirin. He said that the story about having a headache came from Mr. Butler and he wasn't told any other reason for his departure. He also said that staff usually doesn't leave the park facilities unattended and generally will call him or the Parks Director before abandoning their post. Finally, Mr. Griffin told me that he was unaware of the legal responsibility of staff while they are on the clock.

I found all of these answers shocking. I knew immediately that Mr. Griffin needed remedial management training, and I had that discussion with him. The takeaway message that I specifically impressed upon him that Sunday afternoon on June 23, 2004, was this: employees must be at their assigned duty station while on the clock and management has a responsibility to the city to ensure that that happens.

That week, Terrence Butler was terminated for abandoning his work station while on the clock. Upon hearing the reason for termination of Mr. Butler, several park employees came forward with stories of their own that they shared with ACM Lawson. Specifically, the claim was made that Daicari Griffin maintained employment with another business entity where he worked at times while still on the clock for the City of Opa-locka. It was also stated that park employee Michael King was allowed to clock-in at the beginning of his shift and leave for the day. With my permission, Ms. Lawson directed the Human Resources Director, Mary Adams, who reports to her to initiate a review.

Ms. Adams soon discovered that Mr. Griffith did have other employment outside of the city. He is an Assistant Coach for the Mater Academy Charter Middle / High School located in Hialeah, Florida. Mrs. Adams discovered that he has been employed there since March of 2022. With the help from the Finance Department, Ms. Lawson and Mrs. Adams uncovered a number of timecards for Michael King where he clocked in but did not clock out. His punch out times had been digitally entered by the Parks Director, Mrs. Zonya Ray.

Mrs. Ray was a long-time employee of the Parks & Recreation Department who started with the Parks Department November 14, 1988. Given her 35 years of service, in 2022 I promoted her to Interim Parks Director and subsequently to permanent Parks Director. This promotion came with a significant raise of \$30,000 dollars. *PLEASE SEE EXHIBIT 2.*

In administrative areas such as grant applications, she often fell short. This includes the instance where she lost a \$250,000 grant for the seniors program. However, where she was strong, such as all the children's programs, she was very strong. Her success includes doubling the summer program her first year as Director. However, her tenure was punctuated with a failure to grasp a few basics including having the park gates open during hours of operations, ensuring that the park facilities were appropriately staffed, and ensuring that a staff member was available to greet residents upon entry into the facilities. For these lapses she had been counseled several times and even suspended. Myself and Mrs. Lawson were already addressing these issues with her at the time that the inquiry was made on Michael King.

ACM Lawson questioned Mrs. Ray as to why she had been clocking out Mr. King digitally. Mrs. Ray responded that Mr. King told her that his timecard wasn't working. Ms. Lawson queried, "How is it possible that his timecard works to punch him in but it doesn't work to punch him out?" Mrs. Ray had no response for this.

Upon completion of her review, Mrs. Adams made the recommendation that all three employees: Zonya Ray, Daicari Griffin, and Michael King should be terminated. I accepted her recommendation for Daicari Griffith and Michael King. However, given the years of service for Mrs. Ray, I felt that she should be

allowed the opportunity to resign. Ms. Lawson also agreed with my desire to allow Mrs. Ray the opportunity to resign. Mrs. Ray had a meeting with Mrs. Adams where she was given the opportunity to resign. She declined and instead took ill. She was subsequently hospitalized and did not return to work for weeks. Accordingly, Mr. Griffin was terminated and Mr. King was sent a letter of termination as he was only a part-time employee. *PLEASE SEE EXHIBIT 3.*

Her time out on sick leave was tumultuous. She had her family request that she not be contacted as per her doctor's orders. However, staff indicated that she had reached out to protest that what I was doing to her was unfair and that she had done nothing wrong. She was in constant communication with Vice Mayor Ervin and had lobbied against me with other current and former elected officials as well as people in the community. While still out on sick leave, she and her sister, Angelina "Chris" Roberts, attended a Parks event. There, they verbally assaulted Parks staff, calling them "backstabbers." This occurred in front of police who had to calm the ladies down. Also, while out sick, Mrs. Ray's sister, Ms. Roberts began monitoring one of the Parks employee they believed to be one of the whistleblowers. This was evident and documented by their calls reporting on the arrival to work times of the employee.

Without announcing the date she would be returning to work from sick leave, both staff and management were shocked to find Mrs. Ray one day sitting at her desk. Upon her return, she began antagonizing and harassing staff she felt had blew the whistle on her, Mr. Griffin, and Mr. King. After various attempts, to counsel staff for bogus reasons, she was counseled by the HR Department to cease targeting certain individuals of her staff.

4. Retaliation for Termination of Parks staff

Since the termination of Daicari Griffin, Terrence Butler, and Michael King, Vice Mayor Natasha Ervin has worked diligently to have me terminated. She encouraged and participated in a facebook call for friends and family of those terminated to come out to the July 10, 2024 Regular Commission Meeting to demand that the employees be given their jobs back. At that meeting, she stated that she felt like the Parks employees were her family. She lamented that she was sitting on the dais rather than being in the audience with the terminated employees and their family and friends.

Subsequently, messages from the Clerk's office began filtering out that I was going to be terminated and that my replacement was going to terminate and replace the Chief of Police. It would have to be done in this fashion as elected officials do not have the authority to terminate the Chief of Police under our City Charter. Vice Mayor Ervin's messaging reflected this strategy as she ramped up attacks against my office and the police department at the very next meeting, July 24, 2024. There she stated that the termination of the parks employees was unfounded. She contrasted this with a Public Works employee that was involved in a hit and run but was neither terminated or arrested. She stated on the record several times that a hit and run is an automatic felony offense that requires immediate arrest. She stated these falsehoods in an attempt to make the case that the park employees were treated unfairly while the public work employee was given a pass.

In the case of the Public Works employee involved in the hit and run. There was little to no damage to the vehicle that was struck or the city vehicle that was being driven. That employee had been cited before for driving accidents. Finally, and most importantly, the employee went on an already scheduled and pre-approved two-week vacation the very next day after the accident happened. At no time AFTER the accident did I or management have the opportunity to take disciplinary action for the action. Having heard about the Commission, the public works employee resigned that day he returned from vacation. Summarily, the notion that this employee was given preferential treatment is false. As is the notion that the parks employees that were terminated were treated unfairly is equally false. There was no bending of laws to benefit some as the Vice Mayor stated.

Despite the truth, the Vice Mayor has continued to publicly attack me for terminating the park employees. The night of the July 24 Commission meeting, her attacks worsened as the night progressed with her making the following statements:

"admit that the people were not given a fair shake and they were fired just because people got in their feelings,"

"the investigation should be switched from the employees to the City Manager's Office... and the police department," and she added that

the investigations are "dead wrong. It can't get any wronger than that. It's dead wrong."

She finished her assault by threatening my job and apologizing to one of the assumed targets of the police department's investigation.

On top of the public verbal assaults, I have also been made aware that Vice Mayor Ervin attempts to assassinate my character in private. She has told a business owner to come to a Commission meeting to complain about the length of time it was taking to address their concerns. She told a member of my staff that she believes that she hasn't seen me in a while because I'm out probably campaigning for my wife-- who was running for Council in our sister city, Miami Gardens. Finally, she shared photos of the Chief of Police accompanying Commissioners Williams and Bass to an event hosted by Mayor Cava at the library. She pressed the false claim that the Chief of Police was also out campaigning.

5. Interference with Investigations

As I announced at the July 10, 2024 meeting, the termination of the Parks employee has now moved to a phase of criminal and ethical investigation. Accordingly, the Vice Mayor had notice. However, she not only continued to attack the police department, she had one of the apparent subjects of the same come to the July 24, 2024 Commission meeting and do the same. This was done in a clear attempt to squash the investigation

Vice Mayor also contacted the HR Director Mary Adams to query her regarding information and details regarding her investigation. Normally, a member of the Commission would not have direct access such as this to the HR Director. However, our HR Director was in part hired by the Commission in a manner that likely violates the charter itself. The Commission stated that it needed to hire the HR Director in order to complete the hiring search for City Manager. This was an unprecedented move that had never been done before by this city or any other in the State of Florida. Mrs. Adams shares that it is during this process that the Vice Mayor secured her contact information.

Mrs. Adams is a colleague of City Attorney Burnadette Norris-Weeks. Mrs. Weeks drafted not only the contract for Mrs. Adams but also the RFP by which she was hired. Accordingly, she gets compensated by the City of Opa-locka \$168,000 to provide HR Director services in-person for 18 hours per week. the full-time HR Director position was only budgeted for \$90,000 a year plus benefits. Unlike other contractors of the city and all employees, Mrs. Adams contract also limits my ability to fire her. Due to this unusual hiring process concocted by the City Attorney, the de facto reporting structure for Mrs. Adams is blurred.

Accordingly, Mrs. Adams did share that the Vice Mayor contacted her several times. However, details of their conversation is very limited and couched. Given the circumstances, I fully believe that the Vice Mayor queried Mrs. Adams on the investigation she was doing on Daicari Griffin and Zonya Ray. I also strongly believe her efforts were to challenge and squash Mrs. Adams investigations. This is also

supported by the fact that Mrs. Ray shared with HR staff that the Vice Mayor was feeding information back to Mrs. Ray that she had received from me.

6. Nepotism and Hostile Work Environment

Angelina "Chris" Roberts is an employee of the Opa-locka Police Department, the sister of the Parks Director Zonya Ray, a tenant of Vice Mayor Natasha Ervin, and a paramour of political agitator and Commission-candidate Brian Dennis. She and Vice Mayor share a close bond and a long-term friendship. As such, she along with her daughter and Vice Mayor's daughter run the Opa-locka Booster Club, a nonprofit program that is run in conjunction with the city's Parks programs. Brian Dennis, Commissioner Kelley's tenant, and Angelina Roberts, Vice Mayor Ervin's tenant also sit together on the City's Community Relations Board. They both were appointed by their respective landlords. I recently learned that not only is Ms. Roberts and her daughter a tenant of Vice Mayor Ervin, Mrs. Ray, the Parks Director, was also a tenant of the Vice Mayor for many years as well.

With so many connections, lines are blurred with Ms. Roberts. As City Manager, my introduction came at my first commission meeting. There she engaged in a physically threatening and profane altercation with then Commissioner Chris Davis. Her then supervisor, Captain Alvin Rogers recommended she be terminated. However, I opted instead for suspension.

Most recently, a police report was filed when she and her sister, Parks Director Zonya Ray attended a parks event while Mrs. Ray was on sick leave. There they confronted and accosted Mrs. Ray's subordinate employees in front of the officer assigned to the detail. *PLEASE SEE EXHIBIT 4.*

A very popular political trick among members of the Opa-locka Commission is to have a resident come to the Commission meeting to incite negative conversations with complaints. Commissioner Kelley does this with his tenant Brian Dennis. Mayor Taylor and City Attorney Burnadette Norris-Week appear to do this with former Commissioner Audrey Dominguez, and Vice Mayor Ervin accomplishes this task with her tenant Ms. Roberts. Since the termination of the three parks employees and Vice Mayor Ervin ceased communication with me, Ms. Roberts has attended every public hearing from budget to special commission meeting. Once there, she utilizes the public forum to denigrate and humiliate me, her boss.

In their totality, the verbal public assaults from the Vice Mayor and her tenant and the comments made in private about my personal life to my staff create a hostile work environment and impedes my ability to do my job. Further, it erodes the trust placed in me by my staff and negatively impacts their morale. It is critically important that a city manager be shielded from personal attacks and political influence in order to achieve the goals set by the entire Commission.

7. Graft and Embezzlement

During our short time working together, the Vice Mayor, our spouses, and I had become very close. I considered her more than my boss; I considered her my friend. So her abrupt change upon the termination of the parks employee left me with so many questions. I approached her twice before she ceased speaking to me. Both times I asked her if she was involved in any way with the park operations. Both times she told me no without providing any details.

I was unsatisfied with that response. Two of the three employees that were terminated were part-time employees that had less than a year of service with the city. How could she have become so vested in them so quickly? So, I focused on the employee that was terminated, Daicari Griffith and the employee that was given the opportunity to resign, Zonya Ray. They both held similar stories, long-time parks employees whose talents were overlooked until I promoted them to number one and number two over the

Parks & Recreation Department. I had afforded them significant raises and they both held very close familial ties to the Vice Mayor.

For her part, Mrs. Ray is the sister to the Vice Mayor's best friend and confidant, Angelina Roberts. She is also a former tenant of hers. For his part, Mr. Griffin shares a daughter with Ms. Roberts' daughter, Jontikqua Roberts. The Vice Mayor is the godmother to his daughter. His daughter resides in the Vice Mayor's rental property with Ms. Roberts and her daughter, the child's mother.

For my part, I had always taken a liking to both Zonya Ray and Daicari Griffin. While I assigned ACM Lawson to mentor Mrs. Ray, I personally looked to work with Mr. Griffin when I could. I even took special interest in his financial well-being. When I received notice that Mr. Griffin had received several demands for garnishment of his wages, I looked to assist him by personally walking him through the process for cashing out his leave. I believe now that my special interest led me to turn a blind eye some of their activities. My desire to understand why the Vice Mayor had such a vested interest in these two staff members caused me to lean in.

I first uncovered an invoice from Jontikqua Roberts of Krafty Kustom Design, LLC. Through our Parks & Recreation Department, the city paid the Vice Mayor's goddaughter and tenant \$3,650 for her assistance with setting up the celebration for the City's birthday. In addition, Zonya Ray, the Parks Director, revealed in her outside employment form that she has a financial interest with this same company. It appears that Mrs. Ray was not only booked her niece to work for the parks but also may have received compensation to do so. *PLEASE SEE EXHIBIT 5*. Although I was disappointed that I somehow let this slip by, it compelled me to dig deeper I was alarmed by what I uncovered next.

The Vice Mayor's niece, Alexia Diaz, is also a vendor for the city for catering services. Worse still, her invoices were submitted for payment by the Vice Mayor in the Vice Mayor's handwriting. Additionally, park staff report that while they have never seen Alexia Diaz bring or serve the food, the Vice Mayor's husband often delivered the food and sometimes served it. In total, the Vice Mayor has submitted for payment \$20,867.94 in invoices as her niece, Alexa Diaz. *PLEASE SEE EXHIBIT 6*.

While I remain uncomfortable with allowing payment to Jontikqua Roberts, Chris Robert's daughter and Daicari Griffin's baby mother, I do not feel culpable about payments made to Alexa Diaz. The Vice Mayor was aware that she could no longer cater to the city once she became an elected official. This conduct clearly appears to attempt to circumvent law and ethics. This revelation caused me to dive further into payments made to the Vice mayor and her family and close associates.

In June 14, 2023, the Commission passed resolutions no. 23-084 and 23-085 reimbursing Vice Mayor Ervin \$26,423.41 for expenditures she made for park events. It is my strong recommendation that the law enforcement agencies, regulatory agencies, and the city review these expenditures to ensure that products and services from which they come have no close ties to the Vice Mayor. *PLEASE SEE EXHIBIT 7*.

EXHIBIT 1

Select Year: 2024 

The 2024 Florida Statutes

Title X

Chapter 112

View Entire Chapter

PUBLIC OFFICERS, EMPLOYEES, AND RECORDS PUBLIC OFFICERS AND EMPLOYEES: GENERAL PROVISIONS

112.3187 Adverse action against employee for disclosing information of specified nature prohibited; employee remedy and relief. –

(1) **SHORT TITLE.**—Sections [112.3187-112.31895](#) may be cited as the “Whistle-blower’s Act.”

(2) **LEGISLATIVE INTENT.**—It is the intent of the Legislature to prevent agencies or independent contractors from taking retaliatory action against an employee who reports to an appropriate agency violations of law on the part of a public employer or independent contractor that create a substantial and specific danger to the public’s health, safety, or welfare. It is further the intent of the Legislature to prevent agencies or independent contractors from taking retaliatory action against any person who discloses information to an appropriate agency alleging improper use of governmental office, gross waste of funds, or any other abuse or gross neglect of duty on the part of an agency, public officer, or employee.

(3) **DEFINITIONS.**—As used in this act, unless otherwise specified, the following words or terms shall have the meanings indicated:

- (a) “Adverse personnel action” means the discharge, suspension, transfer, or demotion of any employee or the withholding of bonuses, the reduction in salary or benefits, or any other adverse action taken against an employee within the terms and conditions of employment by an agency or independent contractor.
 - (b) “Agency” means any state, regional, county, local, or municipal government entity, whether executive, judicial, or legislative; any official, officer, department, division, bureau, commission, authority, or political subdivision therein; or any public school, community college, or state university.
 - (c) “Employee” means a person who performs services for, and under the control and direction of, or contracts with, an agency or independent contractor for wages or other remuneration.
 - (d) “Gross mismanagement” means a continuous pattern of managerial abuses, wrongful or arbitrary and capricious actions, or fraudulent or criminal conduct which may have a substantial adverse economic impact.
 - (e) “Independent contractor” means a person, other than an agency, engaged in any business and who enters into a contract, including a provider agreement, with an agency.
- (4) **ACTIONS PROHIBITED.** –
- (a) An agency or independent contractor shall not dismiss, discipline, or take any other adverse personnel action against an employee for disclosing information pursuant to the provisions of this section.
 - (b) An agency or independent contractor shall not take any adverse action that affects the rights or interests of a person in retaliation for the person’s disclosure of information under this section.
 - (c) The provisions of this subsection shall not be applicable when an employee or person discloses information known by the employee or person to be false.

- (5) NATURE OF INFORMATION DISCLOSED.—The information disclosed under this section must include:
- (a) Any violation or suspected violation of any federal, state, or local law, rule, or regulation committed by an employee or agent of an agency or independent contractor which creates and presents a substantial and specific danger to the public's health, safety, or welfare.
- (b) Any act or suspected act of gross mismanagement, malfeasance, misfeasance, gross waste of public funds, suspected or actual Medicaid fraud or abuse, or gross neglect of duty committed by an employee or agent of an agency or independent contractor.
- (6) TO WHOM INFORMATION DISCLOSED.—The information disclosed under this section must be disclosed to any agency or federal government entity having the authority to investigate, police, manage, or otherwise remedy the violation or act, including, but not limited to, the Office of the Chief Inspector General, an agency inspector general or the employee designated as agency inspector general under s. [112.3189\(1\)](#) or inspectors general under s. [20.055](#), the Florida Commission on Human Relations, and the whistle-blower's hotline created under s. [112.3189](#). However, for disclosures concerning a local governmental entity, including any regional, county, or municipal entity, special district, community college district, or school district or any political subdivision of any of the foregoing, the information must be disclosed to a chief executive officer as defined in s. [447.203\(9\)](#) or other appropriate local official.
- (7) EMPLOYEES AND PERSONS PROTECTED.—This section protects employees and persons who disclose information on their own initiative in a written and signed complaint; who are requested to participate in an investigation, hearing, or other inquiry conducted by any agency or federal government entity; who refuse to participate in any adverse action prohibited by this section; or who initiate a complaint through the whistle-blower's hotline or the hotline of the Medicaid Fraud Control Unit of the Department of Legal Affairs; or employees who file any written complaint to their supervisory officials or employees who submit a complaint to the Chief Inspector General in the Executive Office of the Governor; to the employee designated as agency inspector general under s. [112.3189\(1\)](#), or to the Florida Commission on Human Relations. The provisions of this section may not be used by a person while he or she is under the care, custody, or control of the state correctional system or, after release from the care, custody, or control of the state correctional system, with respect to circumstances that occurred during any period of incarceration. No remedy or other protection under ss. [112.3187-112.3189](#) applies to any person who has committed or intentionally participated in committing the violation or suspected violation for which protection under ss. [112.3187-112.3189](#) is being sought.
- (8) REMEDIES.—
- (a) Any employee of or applicant for employment with any state agency, as the term "state agency" is defined in s. [216.011](#), who is discharged, disciplined, or subjected to other adverse personnel action, or denied employment, because he or she engaged in an activity protected by this section may file a complaint, which complaint must be made in accordance with s. [112.31895](#). Upon receipt of notice from the Florida Commission on Human Relations of termination of the investigation, the complainant may elect to pursue the administrative remedy available under s. [112.31895](#) or bring a civil action within 180 days after receipt of the notice.
- (b) Within 60 days after the action prohibited by this section, any local public employee protected by this section may file a complaint with the appropriate local governmental authority, if that authority has established by ordinance an administrative procedure for handling such complaints or has contracted with the Division of Administrative Hearings under s. [120.65](#) to conduct hearings under this section. The administrative procedure created by ordinance must provide for the complaint to be heard by a panel of impartial persons appointed by the appropriate local governmental authority. Upon hearing the complaint, the panel must make findings of fact and conclusions of law for a final decision by the local governmental authority. Within 180 days after entry of a final decision by the local governmental authority, the public employee who filed the complaint may bring a civil action in any court of competent jurisdiction. If the local governmental authority has not established an administrative procedure by ordinance or contract, a local public employee may, within 180 days after the action prohibited by this section, bring a civil action in a court of competent jurisdiction. For the purpose of this

paragraph, the term “local governmental authority” includes any regional, county, or municipal entity, special district, community college district, or school district or any political subdivision of any of the foregoing.

- (c) Any other person protected by this section may, after exhausting all available contractual or administrative remedies, bring a civil action in any court of competent jurisdiction within 180 days after the action prohibited by this section.
- (9) RELIEF.—In any action brought under this section, the relief must include the following:
- (a) Reinstatement of the employee to the same position held before the adverse action was commenced, or to an equivalent position or reasonable front pay as alternative relief.
- (b) Reinstatement of the employee’s full fringe benefits and seniority rights, as appropriate.
- (c) Compensation, if appropriate, for lost wages, benefits, or other lost remuneration caused by the adverse action.
- (d) Payment of reasonable costs, including attorney’s fees, to a substantially prevailing employee, or to the prevailing employer if the employee filed a frivolous action in bad faith.
- (e) Issuance of an injunction, if appropriate, by a court of competent jurisdiction.
- (f) Temporary reinstatement to the employee’s former position or to an equivalent position, pending the final outcome on the complaint, if an employee complains of being discharged in retaliation for a protected disclosure and if a court of competent jurisdiction or the Florida Commission on Human Relations, as applicable under s. 112.31895, determines that the disclosure was not made in bad faith or for a wrongful purpose or occurred after an agency’s initiation of a personnel action against the employee which includes documentation of the employee’s violation of a disciplinary standard or performance deficiency. This paragraph does not apply to an employee of a municipality.
- (10) DEFENSES.—It shall be an affirmative defense to any action brought pursuant to this section that the adverse action was predicated upon grounds other than, and would have been taken absent, the employee’s or person’s exercise of rights protected by this section.
- (11) EXISTING RIGHTS.—Sections 112.3187-112.31895 do not diminish the rights, privileges, or remedies of an employee under any other law or rule or under any collective bargaining agreement or employment contract; however, the election of remedies in s. 447.401 also applies to whistle-blower actions.
- History.—ss. 1, 2, 3, 4, 5, 6, 7, 8, ch. 86-233; s. 1, ch. 91-285; s. 12, ch. 92-316; s. 1, ch. 93-57; s. 702, ch. 95-147; s. 1, ch. 95-153; s. 15, ch. 96-410; s. 20, ch. 99-333; s. 2, ch. 2002-400; s. 37, ch. 2023-8.

EXHIBIT 2



**CITY OF OPA-LOCKA
PERSONNEL ACTION FORM
REPORT OF PERSONNEL ACTION**

Name of Reporting Department/Division Parks & Recreation		Date Prepared 3/21/2022
Name of Employee Zonya Ray	Employee Number	Effective Date of Action 3/21/2022

TYPE OF ACTION

<input type="checkbox"/> Original Appointment <input type="checkbox"/> Reinstatement/Re-hired <input type="checkbox"/> Re-assignment <input type="checkbox"/> Promotion <input type="checkbox"/> Demotion <input type="checkbox"/> Status Change <input type="checkbox"/> Dismissal <input type="checkbox"/> Name Change	<input type="checkbox"/> Retirement <input type="checkbox"/> Death <input type="checkbox"/> Layoff <input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Performance Evaluation <input type="checkbox"/> Family Medical Leave Act <input type="checkbox"/> Funding Change	<input type="checkbox"/> Leave of Absence w/o pay <input type="checkbox"/> Return from Leave of Absence w/o pay <input type="checkbox"/> Suspension with pay <input type="checkbox"/> Suspension without pay <input type="checkbox"/> Return from Suspension <input type="checkbox"/> Merit Increase <input type="checkbox"/> Pay Adjustment <input type="checkbox"/> Other _____
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STATUS

<input type="checkbox"/> Probationary	<input type="checkbox"/> Temporary	<input type="checkbox"/> Senior Mgmt Exempt
<input type="checkbox"/> Permanent	<input type="checkbox"/> Classified (Non-Exempt)	<input type="checkbox"/> Trainee
<input type="checkbox"/> Emergency Hire	<input type="checkbox"/> Exempt	<input type="checkbox"/> Other

FROM	ACTION TAKEN	TO
Seniors Coordinator	Class Title Position No./ Class Code	Acting Director of Parks & Recreation
\$50,824.80 per annum	Funding Account Salary	\$53,366.04 per annum
	Anniversary Date	
	Benefits	
	Vacation	
Parks & Recreation	Department/Division Longevity	Parks & Recreation
	Salary Range	

COMMENTS

EQUIPMENT ISSUED:

<input type="checkbox"/> City ID Card	<input type="checkbox"/> Assigned Vehicle/Veh # _____	<input type="checkbox"/> Laptop Computer/ID # _____
<input type="checkbox"/> Access Card	<input type="checkbox"/> Manuals	
<input type="checkbox"/> Office Keys Returned	<input type="checkbox"/> Cellular Phone	
<input type="checkbox"/> Uniform Pants-How Many _____	<input type="checkbox"/> Uniform Shirts-How Many _____	

FOR SEPARATION ONLY:

<input type="checkbox"/> Health Insurance	<input type="checkbox"/> Optional Deduction _____	<input type="checkbox"/> Other _____
<input type="checkbox"/> City ID Card Returned	<input type="checkbox"/> Assigned Vehicle/Veh # _____	<input type="checkbox"/> Access Card Returned
<input type="checkbox"/> Manuals Returned	<input type="checkbox"/> Office Keys Returned	<input type="checkbox"/> Cellular Phone Returned
<input type="checkbox"/> Uniform Pants-How Many _____	<input type="checkbox"/> Uniform Shirts-How Many _____	
<input type="checkbox"/> Other Equipment Returned _____		

LAST DAY ON PAYROLL _____

Forwarding Address: _____ City _____ State _____

FINAL CHECK

Regular Hours	_____
Annual Leave	_____
Sick Leave	_____
Adm/Comp Time Hours	_____
Other	_____
Total Hours Owed	_____

APPROVING AUTHORITY

 EMPLOYEE SIGNATURE _____ DEPARTMENT DIRECTOR	3/21/22 DATE _____ DATE
 HUMAN RESOURCES DIRECTOR _____ CITY MANAGER/ASST CITY MGR	3/21/22 DATE _____ DATE

1. This form must be completed for all personnel actions.
2. On terminations this form must be processed before a final pay check is issued.
3. Department Heads must send completed form back to the Human Resources Office- additional copies can be supplied.



**CITY OF OPA-LOCKA
PERSONNEL ACTION FORM
REPORT OF PERSONNEL ACTION**

Name of Reporting Department/Division <p align="center">City Manager's Office</p>		Date Prepared <p align="center">5/25/2022</p>
Name of Employee <p align="center">Zonya Ray</p>	Employee Number	Effective Date of Action <p align="center">5/25/2022</p>

TYPE OF ACTION

<input type="checkbox"/> Original Appointment	<input type="checkbox"/> Retirement	<input type="checkbox"/> Leave of Absence w/o pay
<input type="checkbox"/> Reinstatement/Re-hired	<input type="checkbox"/> Death	<input type="checkbox"/> Return from Leave of Absence w/o pay
<input type="checkbox"/> Re-assignment	<input type="checkbox"/> Layoff	<input type="checkbox"/> Suspension with pay
<input checked="" type="checkbox"/> Promotion	<input type="checkbox"/> Resignation	<input type="checkbox"/> Suspension without pay
<input type="checkbox"/> Demotion	<input type="checkbox"/> Transfer	<input type="checkbox"/> Return from Suspension
<input type="checkbox"/> Status Change	<input type="checkbox"/> Performance Evaluation	<input type="checkbox"/> Merit Increase
<input type="checkbox"/> Dismissal	<input type="checkbox"/> Family Medical Leave Act	<input type="checkbox"/> Pay Adjustment
<input type="checkbox"/> Name Change	<input type="checkbox"/> Funding Change	<input type="checkbox"/> Other _____

STATUS

<input type="checkbox"/> Probationary	<input type="checkbox"/> Temporary	<input type="checkbox"/> Senior Mgmt Exempt
<input type="checkbox"/> Permanent	<input type="checkbox"/> Classified (Non-Exempt)	<input type="checkbox"/> Trainee
<input type="checkbox"/> Emergency Hire	<input checked="" type="checkbox"/> Exempt	<input type="checkbox"/> Other

FROM		ACTION TAKEN		TO	
Interim Parks & Recreation Director	Class Title	Position No./ Class Code		Parks & Recreation Director	
	Funding Account				
\$53,366.04 per annum	Salary			\$80,000 per annum	
	Anniversary Date				
	Benefits				
	Vacation				
	Department/Division				
	Longevity				
	Salary Range				

COMMENTS _____

EQUIPMENT ISSUED:

<input type="checkbox"/> City ID Card	<input type="checkbox"/> Assigned Vehicle/Veh # _____	<input type="checkbox"/> Laptop Computer/ID # _____
<input type="checkbox"/> Access Card	<input type="checkbox"/> Manuals	
<input type="checkbox"/> Office Keys Returned	<input type="checkbox"/> Cellular Phone	
<input type="checkbox"/> Uniform Pants-How Many _____	<input type="checkbox"/> Uniform Shirts-How Many _____	

FOR SEPARATION ONLY:

<input type="checkbox"/> Health Insurance	<input type="checkbox"/> Optional Deduction _____	<input type="checkbox"/> Other _____
<input type="checkbox"/> City ID Card Returned	<input type="checkbox"/> Assigned Vehicle/Veh # _____	<input type="checkbox"/> Access Card Returned
<input type="checkbox"/> Manuals Returned	<input type="checkbox"/> Office Keys Returned	<input type="checkbox"/> Cellular Phone Returned
<input type="checkbox"/> Uniform Pants-How Many _____	<input type="checkbox"/> Uniform Shirts-How Many _____	
<input type="checkbox"/> Other Equipment Returned _____		

LAST DAY ON PAYROLL _____

Forwarding Address: _____ City _____ State _____

FINAL CHECK

Regular Hours	_____
Annual Leave	_____
Sick Leave	_____
Adm/Comp Time Hours	_____
Other	_____
Total Hours Owed	_____

APPROVING AUTHORITY

 EMPLOYEE SIGNATURE _____ DATE 5/25/22 DEPARTMENT DIRECTOR _____ DATE 5/25/22	 HUMAN RESOURCES DIRECTOR _____ DATE 5/25/22 CITY MANAGER/ASST CITY MGR _____ DATE 5/25/22
---	--

1. This form must be completed for all personnel actions.
2. On terminations this form must be processed before a final pay check is issued.
3. Department Heads must send completed form back to the Human Resources Office- additional copies can be supplied.

EXHIBIT 3



**Office of the City Manager
780 Fisherman Street, 4th Floor
Opa-locka, FL 33054**

**Darvin Williams, JD, MBA, MPH
City Manager**

**Telephone (305) 953-2821
Email: dwilliams@opalockafl.gov**

June 25, 2024

Terrence Butler
City of Opa-locka
780 Fisherman Street
Opa-locka, FL 33054

Dear Mr. Butler:

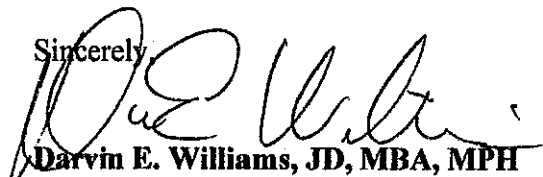
This letter is to inform you that your employment with the City of Opa-locka is terminated effective immediately, **June 25, 2024**, due to abandonment of your workstation.

All property belonging to the City of Opa-locka, which you have been provided and have in your possession to fulfill your responsibilities associated with your position, must be returned immediately. Such property shall include, but not be limited to, keys to any City offices, access cards, and identification cards.

Please contact the Human Resources Department at 305-953-2868 (extension – 1704) if you have any questions.

The City of Opa-locka wishes you the best in your future personal and career endeavors.

Sincerely,


Darvin E. Williams, JD, MBA, MPH
City Manager
City of Opa-locka



**Office of the City Manager
780 Fisherman Street, 4th Floor
Opa-locka, FL 33054**

Darvin Williams, JD, MBA, MPH
City Manager

Telephone (305) 953-2821
Email: dwilliams@opalockafl.gov

July 1, 2024

Michael King
1127 N. Andrews Avenue, Unit 1
Fort Lauderdale, FL 33311

Dear Mr. King:

This letter is to inform you that your employment with the City of Opa-locka is terminated effective immediately, **July 1, 2024**, due to the discovery of timecard misuse. It has been discovered that you have been falsifying your timecard entries to receive payment for hours not worked.

All property belonging to the City of Opa-locka, which you have been provided and have in your possession to fulfill your responsibilities associated with your position, must be returned immediately. Such property shall include, but not be limited to, keys to any City offices, access cards, and identification cards.

Please contact the Human Resources Department at 305-953-2868 (extension – 1704) if you have any questions.

The City of Opa-locka wishes you the best in your future personal and career endeavors.

Sincerely,

Darvin E. Williams, JD, MBA, MPH
City Manager
City of Opa-locka



**Office of the City Manager
780 Fisherman Street, 4th Floor
Opa-locka, FL 33054**

Darvin Williams, JD, MBA, MPH
City Manager

Telephone (305) 953-2821
Email: dwilliams@opalockafl.gov

July 2, 2024

Daicari Griffin
City of Opa-locka
780 Fisherman Street
Opa-locka, FL 33054

Dear Mr. Griffin:

This letter is to inform you that your employment with the City of Opa-locka is terminated effective immediately, **July 2, 2024**, due to the failure to report outside employment as required by Miami-Dade County Code of Ethics. As an employee of the City of Opa-locka, you are required to disclose any outside employment that may present a conflict of interest or impact on your ability to fulfill your duties and responsibilities with our organization.

All property belonging to the City of Opa-locka, which you have been provided and have in your possession to fulfill your responsibilities associated with your position, must be returned immediately. Such property shall include, but not be limited to, keys to any City offices, access cards, electronic devices, and identification cards.

Please contact the Human Resources Department at 305-953-2868 (extension – 1704) if you have any questions.

The City of Opa-locka wishes you the best in your future personal and career endeavors.

Sincerely,

Darvin E. Williams, JD, MBA, MPH
City Manager
City of Opa-locka

EXHIBIT 4

Opa-locka Police Department

Incident Case Number: 24-0803-010

Reporting Agency: Opa-locka Police

Print Date/Time: 08/26/2024 10:06:10

Disclaimer: The information contained within this report is reflective of the investigation at the date and time of its printing.

INCIDENT/INVESTIGATION REPORT

I N C I D E N T D A T A	Agency Name <i>Opa-locka Police Department</i>			Case# <i>24-0803-010</i>		
	ORI <i>FL 0131200</i>			Date / Time Reported <i>08/03/2024 16:05 Sat</i>		
	Location of Incident <i>215 PERVIZ AVE, Opa-locka FL 33054</i>			Gang Relat <i>NO</i>	Premise Type <i>Government/public</i>	Zone/ <i>02</i>
				Last Known Secure <i>08/03/2024 16:05 Sat</i>		
			At Found <i>08/03/2024 16:05 Sat</i>			
#1	Crime Incident(s) <i>Information/ Incident Report</i>		(Com)	Weapon / Tools <i>N/A</i>		Activity
				Entry	Exit	Security
#2	Crime Incident		()	Weapon / Tools		Activity
				Entry	Exit	Security
#3	Crime Incident		()	Weapon / Tools		Activity
				Entry	Exit	Security

M O V I C T I M	# of Victims <i>0</i>		Type:		Injury:		Domestic: <i>N</i>				
	Victim/Business Name (Last, First, Middle)		Victim of Crime #	DOB	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status		
	<i>V1</i>			Age							
	Home Address						Email		Home Phone		
	Employer Name/Address						Business Phone		Mobile Phone		
	VYR	Make	Model	Style	Color	Lic/Lis	VIN				

O T H E R S I N V O L V E D	CODES: V- Victim (Denote V2, V3) WI = Witness IO = Involved Other RP = Reporting Person (if other than victim)										
	Type: <i>INDIVIDUAL/ NOT LAW ENFORCEMENT</i>					Injury:					
	Code	Name (Last, First, Middle)			Victim of Crime #	DOB	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status
	<i>IO</i>	<i>MCCLOUD, MAIKA LA SYDNIECE</i>				Age <i>28</i>	<i>B</i>	<i>F</i>			
	Home Address						Email		Home Phone		
	<i>14235 NW 22ND PL OPA LOCKA, FL 33054</i>										
	Employer Name/Address						Business Phone		Mobile Phone		
	Type: <i>INDIVIDUAL/ NOT LAW ENFORCEMENT</i>					Injury:					
	Code	Name (Last, First, Middle)			Victim of Crime #	DOB	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status
<i>IO</i>	<i>RUTHERFORD, PRUDENCE YVETTE</i>				Age <i>52</i>	<i>B</i>	<i>F</i>				
Home Address						Email		Home Phone			
<i>2706 NASSAU DR MIRAMAR, FL 33023</i>											
Employer Name/Address						Business Phone		Mobile Phone			

P R O P E R T Y	L = Lost S = Stolen R = Recovered D = Damaged Z = Seized B = Burned C = Counterfeit / Forged F = Found ("OJ" = Recovered for Other Jurisdiction)										
	VI #	Code	Status Frm/To	Value	OJ	QTY	Property Description	Make/Model	Serial Number		
Officer/ID# <i>DUMEUS, H. (INV, GIU) (00144)</i>											
Invest ID# <i>(0)</i>						Supervisor <i>KROTENBERG, C. (INV, GIU) (00403)</i>					
Status	Complainant Signature				Case Status <i>No Crime Report \ Information</i>			Case Disposition:		Page 2	
					<i>08/12/2024</i>						

Incident Report Additional Name List

Opa-locka Police Department

OCA: 24-0803-010

Additional Name List

Name Code/#	Name (Last, First, Middle)	Victim of Crime #	DOB	Age	Race	Sex
1) IO 3	ROLLE, TRENT JORDAN 2			25	B	M
	Address 6309 SW 21 ST, MIRAMAR, FL 33023-		H: - -			
	Empl/Addr		B: - -			
			Mobile #: - -			
2) IO 4	ROBERTS, ANGELINA CHRISTINA			55	B	F
	Address 640 DUNAD AVE, OPA LOCKA, FL 33054-		H: - -			
	Empl/Addr		B: - -			
			Mobile #: - -			
3) IO 5	RAY, ZONYA CAZZETTE			56	B	F
	Address 1820 RUTLAND ST, OPA LOCKA, FL 33054-		H: - -			
	Empl/Addr City Of Opa-locka, 2100 Burlington St		B: - -			
			Mobile #: - -			

INCIDENT/INVESTIGATION REPORT

Opa-locka Police Department

Case # 24-0803-010

Status Codes L = Lost S = Stolen R = Recovered D = Damaged Z = Seized B = Burned C = Counterfeit / Forged F = Found

	UCR	Status	Quantity	Type Measure	Suspected Type	Up to 3 types of activity
D R U G S						

Assisting Officers

Suspect Hate / Bias Motivated: *None*

NARRATIVE

I was working the Book Bag Giveaway Event at 215 Perviz Ave. I walked into the front desk area and observed Ms. Angelina Roberts speaking to the Parks and Recreation staff. Ms. Roberts kept repeating, " Kelly said it three times." I was unaware of what she was referring to. Ms. Yvette Mejia took over the conversation and delegated where she needed the staff to be posted once the giveaway got underway.

I later discovered that Ms. Roberts referred to Commissioner Kelly, asking where was the staff.

Ms. Prudence Rutherford and Ms. Maikala McCloud stated they were having their conversation when Ms. Roberts approached them in a manner that was not pleasing. Ms. Rutherford was attempting to address Ms. Roberts in a manner that would de-escalate the incident.

Sometime later, Ms. Zonya Ray entered through the front door, addressing Ms. Rutherford and Mr. Trent Rolle, stating, "Hey, backstabbers. Ms. Rutherford and Mr. Rolle were confused by the comment. Mr. Rolle responded, "What are you talking about?" Ms. Ray then Ms. replied, "It's the legality," as she walked away into the auditorium.

Nothing further.

EXHIBIT 5

REQUESTED 06/02/23
REQUIRED

DEPT/DIVISION 16
CITY CLERK

BUYER

SHIP TO CLERK
CITY CLERK
CITY OF OPA-LOCKA
780 FISHERMAN ST 4TH FLOOR
OPA-LOCKA, FL 33054
ATTN:
DECORATIONS FOR CITY OF OPA LOCKA
97TH BIRTHDAY EVENTS

VENDOR 20913
JONTIKQUA ROBERTS
640 DUNAD AVE
OPA-LOCKA FL 33054

FREIGHT

LN/ST	COMMODITY	STOCK NO	QUANTITY	UOM	UNIT PRICE	EXTENSION/ TAX/TRADE-IN
01			1.00		3,650.0000	3,650.00
M	DECORATIONS FOR CITY OF OPA LOCKA 97TH BIRTHDAY EVENTS					0.00
					TOTAL PRICE	3,650.00

DIVISION	ACCOUNT	TASK	ACCOUNT	CHARGE AMOUNT
72	572403			3,650.00

REQUISITION TOTAL 3,650.00

CITY OF OPA-LOCKA, FLORIDA
 CITY HALL
 780 FISHERMAN STREET, 4TH FLOOR
 OPA-LOCKA, FL 33054
 Tel: 305-953-2868

RECEIVED JUN 21 2023

HOLD

V E N D O R
 20913
 JONTIKQUA ROBERTS
 640 DUNAD AVE
 OPA-LOCKA FL 33054

S H P T O
 CITY CLERK
 CITY OF OPA-LOCKA
 780 FISHERMAN ST 4TH FLOOR
 OPA-LOCKA, FL 33054
 ATTN:

ORDER DATE: 06/02/23		BUYER:		REQ. NO.: 23002813	REQ. DATE:
TERMS: NET 30 DAYS		F.O.B.:		DESC.: DECORATIONS FOR CITY OF O	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
01	1.00		DECORATIONS FOR CITY OF OPA LOCKA 97TH BIRTHDAY EVENTS	3650.0000	3,650.00
				PAGE TOTAL \$	3,650.00
				TOTAL \$	3,650.00
ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PREPAY ALL FREIGHT & ADD TO INVOICE FURNISHING BILL OF LADING. PO NUMBER MUST APPEAR ON ALL INVOICES, PACKING SLIPS, PACKAGES, & CORRESPONDENCE. IMPORTANT: Email Invoice in DUPLICATE showing Purchase Order to Finance Department - payables@opalockafl.gov immediately upon delivery.	
01	72 572403	3,650.00			

Don Williams

APPROVED BY _____

DIRECTOR OF PURCHASING

REQUESTED 06/02/23
REQUIRED

DEPT/DIVISION 16
CITY CLERK

BUYER

SHIP TO CLERK
CITY CLERK
CITY OF OPA-LOCKA
780 FISHERMAN ST 4TH FLOOR
OPA-LOCKA, FL 33054
ATTN:
DECORATIONS FOR CITY OF OPA LOCKA
97TH BIRTHDAY EVENTS

VENDOR 20913
JONTIKQUA ROBERTS
640 DUNAD AVE
OPA-LOCKA FL 33054

FREIGHT

LN/ST	COMMODITY	STOCK NO	QUANTITY	UOM	UNIT PRICE	EXTENSION/ TAX/TRADE-IN
01			1.00		3,650.0000	3,650.00
0	DECORATIONS FOR CITY OF OPA LOCKA 97TH BIRTHDAY EVENTS					0.00 0.00
TOTAL PRICE						3,650.00

DIVISION	ACCOUNT	TASK	ACCOUNT	CHARGE AMOUNT
72	572403			3,650.00

REQUISITION TOTAL 3,650.00

RECEIVED
CITY OF OPA-LOCKA
OFFICE OF THE CITY CLERK
2023 JUN -2 AM 7:27

Invoice Number: 7154

*Krafty Kustom
Design, LLC.
640 Dunad Avenue
Opa-Locka, FL 33054
786-448-0387*

Event Date:
5/19 - 21/2023

Billing Address:		Delivery Address:	
Company:	The City of Opa-locka	Company:	Sherbondy Village
Name:	Natasha Ervin	Name:	Zonya Ray
Address:	780 Fisherman Street	Address:	215 Perviz Avenue
City/State/Zip	Opa-Locka, FL 33054	City/State/Zip	Opa-Locka, FL 33054

Quantity	Product Description	Amount Each	Amount
13	Decorating round tables w/ 10 decorated chairs		\$1,300.00
6	Oblong tables w/10 decorated chairs		\$600.00
1	Decorated Backdrop		\$100.00
2	Decorated Dessert Tables		\$250.00
2	Decorated Food Tables		\$250.00
4	Balloon Arches		\$800.00
1	Garland Balloon Arch		\$350.00

Subtotal:	\$3,650.00
Delivery:	
Grand Total:	\$3,650.00

These goods or services have been received, found to be satisfactory and this purchase order is approved for payment
 DATE 6/10/2023
 Signed [Signature]

APPROVED

[Signature]
6/16/2023

Thank you for your business

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <div style="font-size: 1.2em; font-family: cursive;">Jontikaya Roberts</div>	
2 Business name/disregarded entity name, if different from above <div style="font-size: 1.2em; font-family: cursive;">Krafty Kustom Design LLC.</div>	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. <div style="font-size: 1.2em; font-family: cursive;">140 Dunad Avenue</div>	Requester's name and address (optional)
6 City, state, and ZIP code <div style="font-size: 1.2em; font-family: cursive;">Opa-locka, FL 33054</div>	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number					
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table>					
or					
Employer identification number					
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 12.5%;">87</td> <td style="width: 12.5%;">-</td> <td style="width: 12.5%;">097</td> <td style="width: 12.5%;">591</td> <td style="width: 12.5%;">3</td> </tr> </table>	87	-	097	591	3
87	-	097	591	3	

Part II Certification

- Under penalties of perjury, I certify that:
- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
 - I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
 - I am a U.S. citizen or other U.S. person (defined below); and
 - The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 5-20-23
------------------	----------------------------	---

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

4
11654
19

CITY OF OPA-LOCKA
MAYOR & COMMISSION
PRESENT



97 Birthdays Celebrations

SATURDAY, MAY 20, 2023
Sherbondy Village 215 Perviz Avenue



11:00 AM - 4:00 PM

Bounce Houses • Music

Water Slides • Food

Train & Pony Rides



6:00 - 11:00 PM



SPECIAL GUESTS

DJ Entertainment - DJ - Comedy - Karaoke - DJ - Live Bands

CITY OF OPA-LOCKA
MAYOR & COMMISSION
PRESENT

Birthday

B
I
N
G
O
O

Friday
May 19, 2023
6:00 P.M.

Sherbondy Village
215 Perviz Avenue
Opa-locka, FL 33054



FREE FOOD
&
PRIZES
FUN

GENERAL FUND

Invoice Synopsis Report Date: 5-Jun-23

PO#	ITEM#	VENDOR	AMOUNT/DUE	SERVICES RENDERED	SUBJECT CODE	APPROVED	REJECTED	COMMENTS
23002145	2022-01864	HAPPY ENDINGS OF MIAMI	\$ 150.00	COLORLED BANNERS FOR CHESS TOURNAMENT (HOSTED BY COMMISSIONER BASS)	10-572403	\$		Requires Commission approval and ratification. Please present State with Resolution.
23002134	2022-01865	MINUTEMAN PRESS	\$ 900.00	1000 BUSINESS CARDS FOR MAYOR TAYLOR, VAN ERVIN, COMMISSIONERS BASS AND KELLEY	10-511510	\$		
23002114	2022-01866	STAPLES BUSINESS ADVANTAGE	\$ 737.14	OFFICE SUPPLIES FOR CITY COMMISSIONERS	10-511511	\$		
23002128	2022-01867	MIAMI-DADE COUNTY LEAGUES	\$ 900.00	MAGIC GALA FOR MAYOR TAYLOR, VAN ERVIN, COMMISSIONERS BASS AND WILLIAMS ON JUNE 24, 2023	10-515547	\$		
23001426	2022-01868	FLAYER'S CONNECTION	\$ 332.98	UNIFORM SHIRTS FOR CITY MANAGER'S LEGISLATIVE AIDE ASHLEY WALKER	12-512893	\$		
23002127	2022-01869	PITNEY BOWES GLOBAL FINANCIAL	\$ 537.00	POSTAGE MACHINE LEASE FOR 03/04/23-05/03/23	16-512440	\$		
23002109	2022-01870	TOSHIBA FINANCIAL SERVICES	\$ 483.26	COPIER SERVICES FOR CITY CLERKS OFFICE FOR 03/31/23-04/30/23	16-512440	\$		
23002135	2022-01871	MINUTEMAN PRESS	\$ 267.00	EMBOSSEER SEAL STAMP AND GOLD SEALS	16-512310	\$		
23002119	2022-01872	STAPLES BUSINESS ADVANTAGE	\$ 90.47	OFFICE SUPPLIES FOR CITY CLERKS OFFICE	16-512310	\$		
23002072	2022-01873	ANTHONY BRUNSON P.A.	\$ 27,450.00	PROGRESS BILLING FOR ACCOUNTING AND CONSULTING SERVICES FOR MAY 2022 (\$25,250.00)	17-513312	\$		
23002072	2022-01874	ANTHONY BRUNSON P.A.	\$ 18,100.00	PROGRESS BILLING FOR ACCOUNTING AND CONSULTING SERVICES FOR MAY 2023 (\$25,250.00)	64-512340	\$		
23002110	2022-01875	TOSHIBA FINANCIAL SERVICES	\$ 274.83	COPIER SERVICES FOR FINANCE DEPARTMENT FOR 03/31/23-04/30/23	17-511340	\$		
23002164	2022-01876	FLORIDA POWER AND LIGHT INC	\$ 617.71	ELECTRICAL SERVICES FOR BURLINGTON AND 21ST CT FOR 04/19/23-05/18/23	19-512430	\$		
23002126	2022-01877	FLORIDA POWER AND LIGHT INC	\$ 300.95	ELECTRICAL SERVICES FOR 14295 NW 21ST CT AND REAR FOR 04/19/23-05/18/23	19-512430	\$		
23002161	2022-01878	FLORIDA POWER AND LIGHT INC	\$ 140.16	ELECTRICAL SERVICES FOR 2001 BURLINGTON STREET FOR 04/19/23-05/18/23	19-512430	\$		
23002162	2022-01879	FLORIDA POWER AND LIGHT INC	\$ 31.74	ELECTRICAL SERVICES FOR 2141 OPA-LOCKA BLVD FOR 04/19/23-05/18/23	19-512430	\$		
23002163	2022-01880	FLORIDA POWER AND LIGHT INC	\$ 27.36	ELECTRICAL SERVICES FOR 2141 OPA-LOCKA BLVD FOR 04/19/23-05/18/23	19-512430	\$		
23002151	2022-01881	SAHARA PROPERTIES	\$ 3,000.00	RENTAL OF TWO STORAGE UNITS FOR JUNE 2023	19-512440	\$		
23002138	2022-01882	OPA-LOCKA UNITED METHODIST	\$ 500.00	PARKING LOT RENTAL FOR JUNE 2023	19-512440	\$		
23001117	2022-01883	TOSHIBA FINANCIAL SERVICES	\$ 274.72	COPIER SERVICES FOR CITY MANAGER'S OFFICE FOR 03/31/23-04/30/23	19-512440	\$		
23002130	2022-01884	PURE WATER FACTORY LLC	\$ 73.50	(6) 5 GALLON BOTTLES FOR CITY EMPLOYEES	19-512493	\$		
23002139	2022-01885	THE LAW OFFICES OF CAZFAU	\$ 1,000.00	CODE ENFORCEMENT SPECIAL MANAGER FOR MAY 23, 2023	23-521312	\$		
23002122	2022-01886	STAPLES BUSINESS ADVANTAGE	\$ 188.22	OFFICE SUPPLIES FOR CODE ENFORCEMENT	23-521510	\$		
23002146	2022-01887	ROBIN F. HAZEL	\$ 230.00	RED LIGHT CAMERA SPECIAL MANAGER FOR MAY 11, 2023 HEARING	26-521312	\$		
23002107	2022-01888	TOSHIBA FINANCIAL SERVICES	\$ 322.66	COPIER SERVICES FOR POLICE DEPARTMENT PRINTER #11 & 12	26-521440	\$		
23002108	2022-01889	TOSHIBA FINANCIAL SERVICES	\$ 210.33	COPIER SERVICES FOR POLICE DEPARTMENT PRINTER #13 & 14	26-521440	\$		
23001771	2022-01890	UNITED RENTALS	\$ 185.00	LEASE OF CONTAINERS FOR 04/07/23-05/05/23	26-521440	\$		
23001690	2022-01891	ETS-D RADIO SHOP	\$ 2,340.45	RADIO REPAIRS	26-521467	\$		
23001260	2022-01892	APPLIED CONCEPTS, INC	\$ 3,577.50	MOTORCYCLE EQUIPMENT FOR HARDEY DAVIDSON	26-521520	\$		
23001645	2022-01893	LOD'S POLICE DISTRIBUTORS	\$ 441.76	UNIFORMS FOR CAFTAIN OTTLEY	26-521521	\$		
23002140	2022-01894	POWERDETAILS	\$ 2,935.48	ANNUAL POWERDETAILS SUBSCRIPTION AND LICENSE RENEWAL	26-521528	\$		
23002157	2022-01895	GOOGLE LLC	\$ 1,049.70	DOMAIN MONTHLY FEE FOR POLICE DEPARTMENT FOR MAY 2023	30-524510	\$		
23002120	2022-01896	STAPLES BUSINESS ADVANTAGE	\$ 336.43	OFFICE SUPPLIES BUILDING AND LICENSING	32-541440	\$		
23002152	2022-01897	TOSHIBA FINANCIAL SERVICES	\$ 88.44	COPIER SERVICES FOR PUBLIC WORKS DEPARTMENT FOR 03/31/23-04/30/23	32-541440	\$		
23002116	2022-01898	ARBIEE COMMERCIAL SERVICE	\$ 4,054.00	JANITORIAL SERVICES FOR PUBLIC WORKS AND PARKS & RECREATION FOR MONTH OF MARCH 2023	39-541340	\$		
23002136	2022-01899	ARBIEE COMMERCIAL SERVICE	\$ 4,054.00	JANITORIAL SERVICES FOR PUBLIC WORKS AND PARKS & RECREATION FOR MONTH OF MAY 2023	39-541340	\$		
23002133	2022-01900	MERCERDES ELECTRIC SUPPLY	\$ 31.92	DIAL RANGE NON-CONTACT TESTER	39-541551	\$		

Overbudget - Additional funds should be added to object code in Budget Amendment #4. Exceeds Budget - Enclosed BDA

3x

2x

1x

missing full balance

2x

1x

EXHIBIT 6

Request #	Date	Fiscal Year	Vendor #	Vendor Name	Buyer	DEPT/DIVISION	Amount
24000999	12/05/2023	2024	20994	ALEXIA DIAZ	CITY OF OPA-LOCKA	72	170.00
24002834	06/12/2024	2024	20994	ALEXIA DIAZ	CITY OF OPA-LOCKA	12	500.00
24003082	07/09/2024	2024	20994	ALEXIA DIAZ	CITY OF OPA-LOCKA	12	500.00
24003052	07/03/2024	2024	20994	ALEXIA DIAZ	CITY OF OPA-LOCKA	12	875.00
24001991	03/18/2024	2024	20994	ALEXIA DIAZ	CITY OF OPA-LOCKA	72	1,000.00
24003050	07/03/2024	2024	20994	ALEXIA DIAZ	CITY OF OPA-LOCKA	12	1,000.00
24001623	02/05/2024	2024	20994	ALEXIA DIAZ	CITY OF OPA-LOCKA	72	1,500.00
24001624	02/05/2024	2024	20994	ALEXIA DIAZ	CITY OF OPA-LOCKA	72	1,500.00
24003051	07/03/2024	2024	20994	ALEXIA DIAZ	CITY OF OPA-LOCKA	12	1,500.00
24002835	06/12/2024	2024	20994	ALEXIA DIAZ	CITY OF OPA-LOCKA	12	1,872.94
24001622	02/05/2024	2024	20994	ALEXIA DIAZ	CITY OF OPA-LOCKA	72	2,000.00
24000984	12/05/2023	2024	20994	ALEXIA DIAZ	CITY OF OPA-LOCKA	72	3,000.00
24001106	12/14/2023	2024	20994	ALEXIA DIAZ	CITY OF OPA-LOCKA	12	3,500.00

Total - \$20,867.94

CITY OF OPA-LOCKA, FLORIDA

CITY HALL
780 FISHERMAN STREET, 4TH FLOOR
OPA-LOCKA, FL 33054
Tel: 305-953-2868

APPROVED BY

V [20994
E [ALEXIA DIAZ
N [4431 NW 171 STREET
D [MIAMI GARDENS FL 33055
O []
R []

S [CITY MANAGER'S OFFICE
H [CITY OF OPA-LOCKA
I [780 FISHERMAN ST 4TH FLOOR
P [OPA-LOCKA, FL 33054
T []
O [ATTN: CITY MANAGER'S OFFICE]

ORDER DATE: 07/26/24		BUYER: CITY OF OPA-LOCKA		REQ. NO.: 24003082	REQ. DATE: 07/09/24
TERMS: NET 30 DAYS		F.O.B.:		DESC.: MEMORIAL DAY POOL PARTY	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
01	1.00		INV. 6950 05.27.24	500.0000	500.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$	500.00
01	72 572403	500.00		TOTAL \$	500.00

PREPAY ALL FREIGHT & ADD TO INVOICE
FURNISHING BILL OF LADING. PO NUMBER MUST
APPEAR ON ALL INVOICES, PACKING SLIPS,
PACKAGES, & CORRESPONDENCE.
IMPORTANT: Email Invoice in DUPLICATE showing
Purchase Order to Finance Department -
payables@opalockafl.gov immediately upon
delivery.

Don E. Williams

APPROVED BY

DIRECTOR OF PURCHASING

REQUESTED 07/09/24
REQUIRED 07/09/24

DEPT/DIVISION 12
CITY MANAGER - EXECUTIVE

BUYER
CITY OF OPA-LOCKA

SHIP TO CMGR
CITY MANAGER'S OFFICE
CITY OF OPA-LOCKA
780 FISHERMAN ST 4TH FLOOR
OPA-LOCKA, FL 33054
ATTN: CITY MANAGER'S OFFICE
MEMORIAL DAY POOL PARTY
CATERING SERVICES

VENDOR 20994
ALEXIA DIAZ
4431 NW 171 STREET
MIAMI GARDENS FL 33055

FREIGHT

LN/ST	COMMODITY	STOCK NO	QUANTITY	UOM	UNIT PRICE	EXTENSION/ TAX/TRADE-IN
01			1.00		500.0000	500.00
	○ INV. 6950					0.00
	05.27.24					0.00
					TOTAL PRICE	500.00

DIVISION	ACCOUNT	TASK	ACCOUNT	CHARGE	AMOUNT
72	572403				500.00

REQUISITION TOTAL

500.00

Alexia A. Diaz
 4431 NW 171st Street
 Miami Gardens, Florida. 33055
 PH: 786-346-5874

Invoice

Invoice Number: 6950
 Date of Event: 5/27/24

Bill to:
 The City of Opa-locka
 780 Fisherman Street
 Opa-locka, Florida. 33054

100	Hotdogs, Baked	\$500 -
	beans, chips	
200	drinks / sodas water	

These goods or services have been received, found to be satisfactory and this invoice is approved for payment
 PO/AC# _____
 Pay \$ _____
 Signed _____
 Closed PO _____

Subtotal:	\$1500 -
Delivery:	0.00
Grand Total:	\$1500.00

Make check payable to: Alexia Diaz

CITY OF OPA-LOCKA, FLORIDA

CITY HALL
 780 FISHERMAN STREET, 4TH FLOOR
 OPA LOCKA, FL 33054
 Tel: 305 953-2868

PURCHASE ORDER NO. 24002526

PAGE NO. 1

VENDOR
 20994
 ALEXIA DIAZ
 4431 NW 171 STREET
 MIAMI GARDENS FL 33055

SHIP TO
 CITY MANAGER'S OFFICE
 CITY OF OPA-LOCKA
 780 FISHERMAN ST 4TH FLOOR
 OPA-LOCKA, FL 33054
 ATTN: CITY MANAGER'S OFFICE

ORDER DATE: 07/26/24 BUYER: CITY OF OPA-LOCKA REQ. NO.: 24003050 REQ. DATE: 07/03/24

TERMS: NET 30 DAYS F.O.B.: DESC.: CATERING SERVICES FOR BIN

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
01	1.00		INV. 6912	1000.0000	1,000.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$	1,000.00
01	72 572403	1,000.00		TOTAL \$	1,000.00

PREPAY ALL FREIGHT & ADD TO INVOICE
 FURNISHING BILL OF LADING. PO NUMBER MUST
 APPEAR ON ALL INVOICES, PACKING SLIPS,
 PACKAGES, & CORRESPONDENCE.
**IMPORTANT: Email Invoice in DUPLICATE showing
 Purchase Order to Finance Department -
 payables@opalockafl.gov immediately upon
 delivery.**

Don E. Williams

APPROVED BY

DIRECTOR OF PURCHASING

REQUISITION 24003050

REQUESTED 07/03/24
REQUIRED 07/03/24

DEPT/DIVISION 12
CITY MANAGER - EXECUTIVE

BUYER
CITY OF OPA-LOCKA

SHIP TO CMGR
CITY MANAGER'S OFFICE
CITY OF OPA-LOCKA
780 FISHERMAN ST 4TH FLOOR
OPA-LOCKA, FL 33054
ATTN: CITY MANAGER'S OFFICE
CATERING SERVICES FOR BINGO EVENT
ON 07.09.24

VENDOR 20994
ALEXIA DIAZ
4431 NW 171 STREET
MIAMI GARDENS FL 33055

FREIGHT

LN/ST	COMMODITY	STOCK NO	QUANTITY	UOM	UNIT PRICE	EXTENSION/ TAX/TRADE-IN
01			1.00		1,000.0000	1,000.00
	0 INV. 6912					0.00
						0.00
					TOTAL PRICE	1,000.00

DIVISION	ACCOUNT	TASK	ACCOUNT	CHARGE AMOUNT
72	572403			1,000.00

REQUISITION TOTAL

1,000.00

Alexia A. Diaz
 4431 NW 171st Street
 Miami Gardens, Florida. 33055
 PH: 786-346-5874

Invoice

Invoice Number: 6912
 Date of Event: 7/9/24

Bill to:
 The City of Opa-locka
 780 Fisherman Street
 Opa-locka, Florida. 33054

Bingo

200 ppl	Beef Hotdogs (each)		\$1,000.00
	Baked Beans		
	Chips		
	drinks (sodas water)		

These goods or services have been received, found to be satisfactory and this invoice is approved for payment
 PO/AC# _____
 Pay \$ _____
 Signed _____
 Closed PO _____

Subtotal:	\$11,000.00
Delivery:	0.00
Grand Total:	\$11,000.00

Make check payable to: Alexia Diaz

CITY OF OPA-LOCKA, FLORIDA

CITY HALL
780 FISHERMAN STREET, 4TH FLOOR
OPA LOCKA, FL 33054
Tel: 305-953-2868

VENDOR: 20994
ALEXIA DIAZ
4431 NW 171 STREET
MIAMI GARDENS FL 33055

SHIP TO: CITY MANAGER'S OFFICE
CITY OF OPA-LOCKA
780 FISHERMAN ST 4TH FLOOR
OPA-LOCKA, FL 33054
ATTN: CITY MANAGER'S OFFICE

ORDER DATE: 07/26/24 BUYER: CITY OF OPA-LOCKA REQ. NO.: 24003051 REQ. DATE: 07/03/24

TERMS: NET 30 DAYS F.O.B.: DESC.: CATERING SERVICES BINGO J

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
01	1.00		INV. 6975	1500.0000	1,500.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$	1,500.00
01	72 572403	1,500.00		TOTAL \$	1,500.00

PREPAY ALL FREIGHT & ADD TO INVOICE FURNISHING BILL OF LADING. PO NUMBER MUST APPEAR ON ALL INVOICES, PACKING SLIPS, PACKAGES, & CORRESPONDENCE.
IMPORTANT: Email Invoice in DUPLICATE showing Purchase Order to Finance Department - payables@opalockafl.gov immediately upon delivery.

David Williams

APPROVED BY

DIRECTOR OF PURCHASING

REQUISITION 24003051

REQUESTED 07/03/24
REQUIRED 07/03/24

DEPT/DIVISION 12
CITY MANAGER - EXECUTIVE

BUYER
CITY OF OPA-LOCKA

SHIP TO CMGR
CITY MANAGER'S OFFICE
CITY OF OPA-LOCKA
780 FISHERMAN ST 4TH FLOOR
OPA-LOCKA, FL 33054
ATTN: CITY MANAGER'S OFFICE
CATERING SERVICES BINGO JUNETEENTH
FATHER'S DAY

VENDOR 20994
ALEXIA DIAZ
4431 NW 171 STREET
MIAMI GARDENS FL 33055

FREIGHT

LN/ST	COMMODITY	STOCK NO	QUANTITY	UOM	UNIT PRICE	EXTENSION/ TAX/TRADE-IN
01			1.00		1,500.0000	1,500.00
	O INV. 6975					0.00
						0.00
					TOTAL PRICE	1,500.00

DIVISION	ACCOUNT	TASK	ACCOUNT	CHARGE AMOUNT
72	572403			1,500.00

REQUISITION TOTAL 1,500.00

Alexia A. Diaz
 4431 NW 171st Street
 Miami Gardens, Florida. 33055
 PH: 786-346-5874

Invoice

Invoice Number: 6975
 Date of Event: 6/14/24

Bill to::

The City of Opa-locka
 780 Fisherman Street
 Opa-locka, Florida. 33054

Juneteenth / Father's Day Bingo

200	Spaghetti and dinner rolls		\$1500.-
200	Drinks (Sodas, water juice)		

These goods or services have been received, found to be satisfactory and this invoice is approved for payment
 PO/AC# _____
 Pay \$ _____
 Signed _____
 Closed PO _____

Subtotal:	\$1,500.00
Delivery:	0.00
Grand Total:	\$1,500.00

Make check payable to: Alexia Diaz

EXHIBIT 7

Sponsored by: Interim City Manager

RESOLUTION NO. 23-084

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, AUTHORIZING THE INTERIM CITY MANAGER TO REIMBURSE VICE MAYOR NATASHA ERVIN IN AN AMOUNT OF \$21,202.43 FOR EXPENSES SHE INCURRED IN SUPPORT OF THE CITY'S 97TH BIRTHDAY CELEBRATION EVENTS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Opa-Locka ("City") was established in May 1926; and

WHEREAS, in May 2023, the City celebrated its 97th Birthday with a weekend of events for the community; and

WHEREAS, several expenses for this event were personally funded by Vice Mayor Ervin. She is seeking to be reimbursed in an amount not to exceed \$21,202.43 for all related expenses, including but not limited to gifts, refreshments, entertainment, food, and equipment; and

WHEREAS, the City Commission has determined that it is in the best interest of the City and its residents to authorize the Interim City Manager to reimburse Vice Mayor Natasha Ervin in an amount of \$21,202.43 for expenses she incurred in support of the City's 97th birthday celebration events.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA LOCKA, FLORIDA:

SECTION 1. RECITALS ADOPTED.

The recitals to the preamble herein are incorporated by reference.

SECTION 2. AUTHORIZATION

The City Commission of the City of Opa-Locka hereby authorizes the Interim City Manager to reimburse Vice Mayor Natasha Ervin in an amount of \$21,202.43 for expenses she incurred in support of the City's 97th birthday celebration events.


SECTION 3. SCRIVENER'S ERRORS.

Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors, which do not affect the intent of this Resolution may be authorized by the Interim City Manager, following review by the City Attorney, without need of public hearing, by filing a corrected copy of same with the City Clerk.

SECTION 4. EFFECTIVE DATE

This Resolution shall take effect upon the adoption and is subject to the approval of the Governor or Governor's Designee.

PASSED and ADOPTED this 14th day of June, 2023.



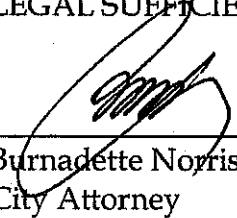
John H. Taylor Jr., Mayor

ATTEST:



Joanna Flores, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:



Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: Commissioner Williams

Seconded by: Commissioner Ervin

VOTE:	5-0
Commissioner Bass	YES
Commissioner Kelley	YES
Commissioner Williams	YES
Vice Mayor Ervin	YES
Mayor Taylor	YES



**City of Opa-locka
Agenda Cover Memo**

City Manager:	Darvin Williams		CM Signature:				
Commission Meeting Date:	06.14.2023		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other	
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
	X			Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
Funding Source: <i>Account#:</i>	<i>(Enter Fund & Dept)</i> Ex: See Financial Impact Section		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
						X	
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid#:				
		X					
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input checked="" type="checkbox"/> Communication <input type="checkbox"/>	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>			
	X						
Sponsor Name	Darvin Williams		Department:	City Manager			

Short Title:

A resolution authorizing the City of Opa-locka to reimburse Vice Mayor Natasha Ervin in an amount not to exceed \$21,202.43 for her efforts in support of the City's birthday celebration.

Staff Summary:

The City of Opa-locka was established in May 1926. In May 2023, the City celebrated its 97th Birthday with a weekend of events for the community. Several expenses for this event were personally funded by Vice Mayor Ervin. She is seeking to be reimbursed in an amount not to exceed \$21,202.43 for all related expenses, including but not limited to gifts, refreshments, entertainment, food, and equipment.

Financial Impact - This expense will be charged to the Parks & Recreation budget for Special Events, which has \$53,467 available.

Proposed Action:

It is recommended that the City Commission authorize a reimbursement to Vice Mayor Natasha Ervin in an amount not to exceed \$21,202.43 for expense she incurred in support of community events celebrating the City's 97th birthday.

Attachment:

Detailed Expenses for Reimbursement- Vice Mayor Natasha Ervin \$13,754.37

Requisition No. 23002886

Requisition No. 23002811

Event Flyer- Birthday Celebration

Event Flyer- Birthday Bingo

Sponsored by: Interim City Manager

RESOLUTION NO. 23-085

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, AUTHORIZING THE INTERIM CITY MANAGER TO REIMBURSE VICE MAYOR NATASHA ERVIN IN AN AMOUNT OF \$5,220.98 FOR EXPENSES SHE INCURRED IN SUPPORT OF VARIOUS CITY EVENTS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, during the period of December, 2022 - May, 2023 Vice Mayor Natasha Ervin has hosted and expended personal funds for several community events celebrating holidays; and

WHEREAS, Vice Mayor Ervin is seeking to be reimbursed in an amount of \$5,220.98 for expenses related to: Holiday Bingo, Opa-lucky Bingo and Chill, Spring Break Pool Party, Holiday in the Park - Toy Giveaway, and Easter Basket Giveaway; and

WHEREAS, the City Commission has determined that it is in the best interest of the City and its residents to authorize the Interim City Manager to reimburse Vice Mayor Natasha Ervin in an amount of \$5,220.98 for expenses she incurred in support of various City events.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA LOCKA, FLORIDA:

SECTION 1. RECITALS ADOPTED.

The recitals to the preamble herein are incorporated by reference.

SECTION 2. AUTHORIZATION

The City Commission of the City of Opa-Locka hereby authorizes the Interim City Manager to reimburse Vice Mayor Natasha Ervin in an amount of \$5,220.98 for expenses she incurred in support of various City events.


SECTION 3. SCRIVENER'S ERRORS.

Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors, which do not affect the intent of this Resolution may be authorized by the Interim City Manager, following review by the City Attorney, without need of public hearing, by filing a corrected copy of same with the City Clerk.

SECTION 4. EFFECTIVE DATE

This Resolution shall take effect upon the adoption and is subject to the approval of the Governor or Governor's Designee.

PASSED and ADOPTED this 14th day of June, 2023.



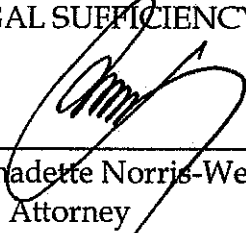
John H. Taylor Jr., Mayor

ATTEST:



Joanna Flores, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:



Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: Commissioner Williams

Seconded by: Commissioner Bass

VOTE:	5-0
Commissioner Bass	YES
Commissioner Kelley	YES
Commissioner Williams	YES
Vice Mayor Ervin	YES
Mayor Taylor	YES



**City of Opa-locka
Agenda Cover Memo**

City Manager:	Darvin Williams		CM Signature:				
Commission Meeting Date:	06.14.2023		Item Type: <i>(Enter X in box)</i>	Resolution	Ordinance	Other	
			X				
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
	X		Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes	No
				X			
Funding Source: <i>Account#:</i>	<i>(Enter Fund & Dept)</i> Ex: See Financial Impact Section		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
						X	
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid#:				
		X					
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>			
	X		Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input checked="" type="checkbox"/> Communication <input type="checkbox"/>				
Sponsor Name	Darvin Williams		Department:	City Manager			

Short Title:

A resolution authorizing the City of Opa-locka to reimburse Vice Mayor Natasha Ervin in an amount not to exceed \$5,220.98 for expenses she incurred in support of various City events.

Staff Summary:

During the period of December, 2022 – May, 2023 Vice Mayor Natasha Ervin has hosted and expended personal funds for several community events celebrating holidays. She is seeking to be reimbursed in an amount not to exceed \$ 5,220.98 for expenses related to: Holiday Bingo, Opa-lucky Bingo and Chill, Spring Break Pool Party, Holiday in the Park - Toy Giveaway, and Easter Basket Giveaway.

Financial Impact – \$1,399.00 was associated with the Christmas holiday and will be charged to the Parks & Recreation Special Events budget. The remaining \$3,821.98 will be charged to the Vice Mayor’s allocated discretionary budget within the City Commission’s Special Events budget.

Proposed Action:

It is recommended that the City Commission authorize reimbursement to Vice Mayor Natasha Ervin in an amount not to exceed \$5,220.98 for expenses incurred by her in support of various City events.

Attachment:

Requisition No. 23002887

Detailed Expenses for Reimbursement- Vice Mayor Natasha Ervin \$5,220.98

Event Flyer- Holiday Bingo

Event Flyer- Holiday in the Park- Toy Giveaway

Event Flyer- Opa-lucky Bingo and Chili

Event Flyer- Spring Break Pool Party

REQUESTED 06/07/23
REQUIRED

DEPT/DIVISION 16
CITY CLERK

BUYER

SHIP TO CLERK
CITY CLERK
CITY OF OPA-LOCKA
780 FISHERMAN ST 4TH FLOOR
OPA-LOCKA, FL 33054
ATTN:
REIMBURSTMENT FOR CITY OF OPA
LOCKA SPECIALS EVENTS XMAS, BINGO

VENDOR 16867
NATASHA L. ERVIN
670 DUNAD AVE
OPA LOCKA FL 33054

FREIGHT

LN/ST	COMMODITY	STOCK NO	QUANTITY	UOM	UNIT PRICE	EXTENSION/ TAX/TRADE-IN
01			1.00		5,220.9800	5,220.98
0	REIMBURSTMENT FOR CITY OF OPA LOCKA SPECIALS EVENTS XMAS, BINGO					0.00 0.00
					TOTAL PRICE	5,220.98

DIVISION	ACCOUNT	TASK	ACCOUNT	CHARGE AMOUNT
72	572400			1,399.00
10	572403			3,821.98

REQUISITION TOTAL 5,220.98

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Vice Mayor Ervin Special Events Budget

Christmas Toy Drive

11/2/2022	\$127.01
11/17/2022	\$155.13
11/19/2022	\$171.16
11/19/2022	\$171.16
11/19/2022	\$171.16
11/26/2022	\$102.67
11/26/2022	\$165.78
11/26/2022	\$77.00
11/26/2022	\$77.00
11/26/2022	\$77.00
11/26/2022	\$77.00
11/29/2022	\$77.00
11/29/2022	\$80.20
12/4/2022	\$60.00
12/10/2022	\$85.47
12/10/2022	\$85.47
12/10/2022	\$85.47

Easter Bunny Jam

3/7/2023	\$64.16
3/12/2023	\$129.86
3/31/2023	\$605.83
4/1/2023	\$203.02
4/1/2023	\$417.30

December BINGO

11/12/2022	\$57.72
11/13/2022	\$152.86
11/28/2022	\$53.50
11/29/2022	\$25.66
11/29/2022	\$94.43
12/3/2022	\$88.53
12/3/2022	\$101.98
12/4/2022	\$82.24
12/7/2022	\$415.60

St. Patrick's BINGO

3/7/2023	\$16.61
3/11/2023	\$103.27
3/12/2023	\$140.54
3/12/2023	\$77.66

Spring Break Pool Party

	3/11/2023	\$34.68
	3/11/2023	\$197.88
	3/13/2023	\$135.27
	3/13/2023	\$47.88
	3/13/2023	\$128.82
Total		\$5,220.98